

## **JOB DESCRIPTION**

**NAME OF PRACTICE:** Park View Health Partnership

**JOB TITLE:** Practice Nurse (CDM)

### **PURPOSE OF JOB**

To provide nursing support to GPs with the care of patients. To provide a holistic approach to the health and well-being of patients. To work with colleagues in the PHCT and other agencies to plan, assess implement and develop services of individual patients and groups of patients.

### **ACCOUNTABILITY**

Professionally - to patients under the NMC - Code of Conduct.

Managerially - to Partners and Practice Manager.

### **DETAILED DUTIES**

1. To assess and treat specific diseases in accordance with agreed medical/nursing protocols. When appropriate triage.
2. Manage programmes of care for patients with acute and chronic diseases directly without referral from GP by planning, providing and evaluation care, i.e. diabetes, hypertension, CHD, CVD, asthma, COPD, epilepsy and hypothyroidism.
3. Undertake diagnostic, health screening, health surveillance and therapeutic interventions within a broader health promotion/public health strategy, e.g. well-person checks, sexual health, smoking cessation. Travel health, cytology, flu/pneumovax and immunisation.
4. Work within the team to provide the care needed to attain quality indicators in the New GP contract using computer templates as documentation.
5. To undertake wound management and provide minor injury care.
6. To provide childhood immunisation service, to keep records in conjunction with the CHB.
7. To carry out routine treatment room duties, e.g. ear syringe, ECG, venepuncture, spirometry, 24-hour blood pressure monitoring, therapeutic injections, etc
8. To be responsible for nursing administration duties, eg recall system for patients.
9. Identify and develop evidence-based practice. Attend regular meetings with PHCT and clinical/non-clinical practice meetings.

10. To manage other practice nursing staff, health care assistant, nursing admin assistant.
11. To provide other nursing care/duties as may be required.

**KNOWLEDGE SKILLS AND EXPERIENCE (desirable)**

Family planning certificate  
Diabetes course/update  
Travel health knowledge  
Chronic disease management skills  
Practice nurse certificate or similar  
Health promotion activities  
Cervical cytology training  
Strong interpersonal skills and the ability to effectively work with a wide range of individuals  
Maintain personal development plan

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